

**Minutes of the Meeting of the Parish Council of Eynsford, held on
Thursday 20th October 2016, at the Parish Office, Priory Lane, Eynsford, at 8 pm.**

8120 PRESENT

Members Present

Mrs S Boyle (Chair)

Mr A Cooke

Mrs T Durrant

Mrs F Haxby

Mr G Kirby

Mr M Richardson

Mr P Ward

Other Officials Present

Cllr Michael Horwood (District Councillor) 9.03pm – 10pm

Cllr Roger Gough (County Councillor) 9.05pm – 9.35pm

Clerk in Attendance

Mrs H Ivaldi

8121 APOLOGIES FOR ABSENCE

Mrs A Cornwell

8122 CHAIRMAN'S REMARKS

Mrs Boyle noted that the next councillor surgery would be held on 29th October from 9-11am. Mrs Boyle asked for a volunteer to lay the wreath at the Act of Remembrance on 13th November as she would not be present. Mr Ward agreed to lay the wreath on behalf of the council. Mrs Boyle encouraged councillors and any other residents to make nominations for the Community Awards.

8123 CLERK'S COMMENTS

None.

8124 GOVERNANCE

a) Declarations of Interest

None

b) Minutes of Previous Meeting

The minutes of the last full council meeting held on the 15th September 2016, were presented for approval.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for September 2016, as per Appendix A.

RESOLVED: That the accounts are approved and payments made.

d) Outstanding Actions

Councillors discussed items listed that had been outstanding for three months or more.

- Pedestrian Gate at Edwards Hall – The Highways consultation had now begun. Mrs Ivaldi to set up meeting with the scout group about use of the car park.
- New Debit Card Account – Ms Morgan is researching the costs involved in this further.
- Dementia Friendly Group – Mrs Haxby is liaising with representatives at Darent Valley Hospital, a local Community Warden and others to gather information about this.
- Testing of the panic alarm – it was agreed that this would be tested at 10am on Monday
- Apply for a grant for a defibrillator from the British Hear Foundation – Ms Morgan has submitted the application.

RESOLVED: That all of the outstanding actions are pursued.

e) Date for Annual Parish Meeting 2017

Councillors were asked to agree a date for the council's Annual Parish Meeting in 2017.

RESOLVED: That the village hall is booked for 26th May 2017 for the Annual Parish Meeting.

f) Budget Meeting

Councillors were asked to agree a date for a meeting to discuss the budget for 2017/18 prior to it being agreed at the December council meeting.

RESOLVED: That the budget meeting is held on Wednesday 23rd November at 7.30pm.

g) Office Photocopier

Councillors were informed that the contract for the current photocopier had expired and were given various alternative options and quotes to consider.

RESOLVED: That a 5 year contract is taken out for a Konica Minolta Bizhub C227 with a booklet maker attachment at £142.30 per quarter.

h) Consortium Meeting

Volunteers were sought to attend the next Darent Valley Consortium meeting to be held in Farningham on 16th November. Agenda items were also requested.

RESOLVED: That Mrs Boyle and Mr Kirby attend the meeting. That an agenda item about Travellers and Unauthorised encampments is added.

i) Kent Association of Local Councils AGM

Councillors were asked to nominate one or two representatives to attend the Kent Association of Local Councils AGM on 19th November in Ditton.

RESOLVED: That Mr Kirby attends and that Mrs Cornwell is asked if she would like to attend, or else another councillor.

j) Annual Return for 2015/16

Councillors were informed that the council's Annual Return and Statement of Governance had been signed off and returned by the external auditor. Relevant notices had been displayed around the village.

RESOLVED: That the information is noted.

8125 PLANNING

a) Planning Committee 3rd October 2016

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix B.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Notifications of Planning Consents/Refusals Received from Sevenoaks District Council

SE/16/01876/HOUSE – The Oast House, Lullingstone Lane, Eynsford – REFUSED.

SE/16/01963/LDCEX – Park House Farm, Bower Lane, Eynsford – REFUSED

SE/16/02494/HOUSE – Westward Ho, Bower Lane, Knatts Valley – GRANTED

SE/16/02537/HOUSE – Cleveland, Eynsford Road, Eynsford - GRANTED

c) Planning Application SE/16/02268/FUL – Austin Lodge Golf Club, Upper Austin Lodge Road, Eynsford

Councillors considered an application for change of use from former Austin Lodge Golf Club House (D2 use) to 5-bed residential dwelling (C3 use), the erection of two attached single stored store rooms, sun lounge, roof terrace canopy, a new entrance stair and a new upper ground floor connection.

RESOLVED: That councillors object to this application, under policy GB7 (a), believing it would be inappropriate development within the Green Belt. The size and bulk (particularly the additional storey and the pool and terrace areas), would harm the openness of the Green Belt and would be detrimental to the character and appearance of the Area of Outstanding Natural Beauty.

8126 HIGHWAYS & TRANSPORTATION

a) Highways & Transportation Committee 3rd October 2016

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) LED Street Lighting

Mr Richardson outlined his recommended changes to the street lighting in the village. This would be to install brighter (white) LED lights ‘Gear Trays’ on the main roads in the village (Station Road, Eynsford Road, High Street, Riverside, Sparepenny Lane and Crockenhill Lane) costing £5655 and to install more gentle lights ‘Corn Lamps’ on all other roads costing £4560. Adding a timer/sensor to all the lamps for dusk ‘til dawn lighting would cost £4081. The total cost would be £14,296.

RESOLVED: That the decision is deferred until costs of adding dimmers is received.

At this point, 9.03pm, Mr Horwood arrived and the meeting was opened up for public questions. (See Appendix Q). The meeting resumed at 9.35pm.

c) Traffic Regulation Order Consultation: High Street, Eynsford

Kent County Council has proposed parking and waiting restrictions on High Street, Eynsford. These are: a short increase to the double yellow lines outside Bank Cottages; a single yellow line with waiting restrictions from 8.30 – 9.30am and 3-4pm Monday to Friday outside Alton Cottages. Councillors were asked to respond to Sevenoaks District Council about this consultation.

RESOLVED: That the council supports the proposal. That concerns are raised with Sevenoaks District Council about enforcement.

8127 **COMMUNITY & ENVIRONMENT**

a) Police Report

No report was available.

b) Donation Request – Eynsford Baptist Church

Councillors were asked to consider making a donation to Eynsford Baptist Church towards their churchyard maintenance.

RESOLVED: That a donation of £200 is made from the Churchyard Maintenance budget.

c) Donation Request – Farningham & Eynsford Local History Society

Councillors were asked to consider a request for funding from Farningham & Eynsford Local History Society. The Clerk noted that further information had been requested about what they would like the council to fund.

RESOLVED: That this item is brought back to another meeting when the information has been received.

d) Kent Association for Local Councils Community Awards

Councillors were informed that the next round of Community Awards had been announced and that councils were invited to select a candidate to receive the award. Councillors were asked to agree whether to participate this year and whether to proceed as last year.

RESOLVED: That the council takes part in the Kent Association for Local Councils (KALC) Community Awards. That the scheme is advertised throughout the village and that nominations are sought. That councillors vote and select one of the nominated candidates at the parish council in January. That the recipient receives an award at the Annual Parish Meeting.

e) Donation Request: Eynsford & Crockenhill Rights of Way Group

Councillors were informed that a request for funding had been received from the Rights of Way Group.

RESOLVED: That a donation of £70 is made from the Regular Donations budget using Section 137.

f) Donation Request: Anthony Roper Primary School

Councillors were asked to make a donation to Anthony Roper Primary School towards a purchase of new play equipment.

RESOLVED: That more information on costs etc is sought before a decision is made.

g) Donation: Eynsford in Bloom

Councillors were informed that Eynsford in Bloom had submitted receipts totalling £1004.47 for costs for the current financial year.

RESOLVED: That £1004.47 is paid to Eynsford in Bloom from the dedicated budget. That congratulations are offered for their recent Gold award.

h) Donation Request: School Run Safety Campaign

Councillors were asked to consider making a donation to the School Run Safety Campaign to buy new high visibility jackets for the youngest children in the school. Costs were not available.

RESOLVED: That this request is brought back to another meeting when costs are available.

8128 **RECREATION**

a) Recreation Committee 3rd October 2016

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix D.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Report from the Harrow Meadow Sub Committee

Notes from the recent Harrow Meadow Sub Committee meeting were circulated to councillors.

RESOLVED: That the information is noted as per Appendix E.

c) Work at Castlefield Allotments

Mr Cooke updated councillors on recent work at Castlefield Allotments. Councillors were asked to retrospectively approve clearance work costing £170.

RESOLVED: That £170 expenditure is approved from the Allotments budget.

d) Grass Cutting at Riverside

Councillors were asked to approve two extra cuts at Riverside due to the warm weather this year.

RESOLVED: That two extra cuts at £45 are approved from the Grounds Maintenance Other budget.

e) Work at Harrow Meadow

Councillors were asked to approve the reseeded of the bank and areas around the new ditch behind the top goal at Harrow Meadow.

RESOLVED: That reseeded of grass is approved at a costs of £75 from the Harrow Meadow Ground Maintenance budget .

f) Grass Improvement at Riverside

The grounds maintenance contractor had looked at this area and suggested that there was little point in working on the area at the top of Riverside as the tree there would restrict any growth. However, he did say that the burnt area in the main area of the green could be reseeded at little cost.

RESOLVED: That the burnt area is reseeded with a maximum budget of £20, from Grounds Maintenance Other.

The meeting of the council closed at 10 pm

Chairman: 17th November 2016