

**Minutes of the Meeting of the Parish Council of Eynsford, held on
Thursday 16th February 2017, at the Parish Office, Priory Lane, Eynsford, at 8 pm.**

8158 PRESENT

Members Present

Mrs S Boyle (Chair)

Mr A Cooke

Mrs T Durrant

Mrs F Haxby

Mr G Kirby

Mr P Ward

Other Officials Present

Mr R Gough, County Councillor, Mr M Horwood, District Councillor (8.55 – 9.17pm)

Clerk in Attendance

Mrs H Ivaldi

8159 APOLOGIES FOR ABSENCE

Mrs A Cornwell

Mr M Richardson

PCSO Fry

8160 CHAIRMAN'S REMARKS

Mrs Boyle said that the surgery for February would be on the 25th from 9-11am.

8161 CLERK'S COMMENTS

Mrs Ivaldi thanked Mr Kirby and Mr Cooke for the improvements they had made in the parish office. Mrs Ivaldi also reported that she and Ms Morgan had almost finished their CILCA coursework.

8162 GOVERNANCE

a) Declarations of Interest

None.

b) Minutes of Previous Meeting

The minutes of the last full council meeting held on the 19th January 2017 were presented for approval.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for January 2017, as per Appendix A.

RESOLVED: That the accounts are approved and payments made.

d) Outstanding Actions

Councillors discussed items listed that had been outstanding for three months or more.

- Testing of the panic alarm – this had been tested but did not work. The Clerk has called the engineer to look at it several times – the Clerk agreed to speak to the manager.
- New notice board for Mill Lane & the allotments – Mrs Ivaldi had contacted the property owner to see if they objected to the parish council replacing the board. Mrs Ivaldi had a contact to ask about making boards.
- Riverside improvements – approval was needed from the Environment Agency about erecting a post to support the chain across the river.
- Harrow Meadow fence – Mr Richardson to speak to Mrs Jorgenson about the retrieval of balls.
- Allotment Management Plan – Mr Cooke confirmed that this was in progress and would be finished within the month.
- Community Plan - Mr Kirby said he had spoken to other parish councils and was being given a template. He would also speak to Farningham Parish Council about their thoughts.
- Repaint Notice Boards – Clerks to get quotes to repaint notice board and map board at Ford House car park.
- Install LED Lighting – the contractor had been given the go-ahead on this – Clerks to chase on timing.
- Willow Trees at Millfield – Mr Baker to speak to the Rainbows about this. Councillors believed that this had been completed.

RESOLVED: That all of the outstanding actions are pursued.

e) Security Camera

Councillors were asked to consider whether to install a security camera in the parish office.

RESOLVED: That a camera is not installed at the moment, but that this is reviewed in 6 months, or sooner if there are any security incidents.

f) Cleaner's Salary

Councillors were asked to review the cleaner's hourly pay. It had not changed for 2 years since the current cleaner had started. The current salary is £8.50 per hour.

RESOLVED: That the cleaner's salary is raised to £9.15 per hour.

g) Debit/Credit Card

This item was deferred until the next meeting.

h) Membership of the Society of Local Council Clerks (SLCC)

Councillors were asked to consider whether to join the SLCC. The Clerk reported that SLCC provided support for Clerks in terms of employment and grievance and disciplinary disputes. However, other advice for councils was available via KALC.

RESOLVED: That the council does not join SLCC at this point.

8163 PLANNING

a) Planning Committee 6th February 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix B.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Notifications of Planning Consents/Refusals Received from Sevenoaks District Council

SE/16/03948/FUL – Park House Farm, Bower Lane, Eynsford – WITHDRAWN

SE/16/03907/HOUSE – 65 Saddlers Park, Eynsford – GRANTED

SE/16/03705/HOUSE – 70 Pollyhaugh, Eynsford – GRANTED

SE/16/03849/HOUSE – 54 Pollyhaugh, Eynsford – GRANTED

c) Planning Application SE/16/03948/FUL – Park House Farm, Bower Lane, Eynsford

Councillors were informed that this application had been withdrawn.

d) Village Hall Development

Mr Ward gave councillors an update on plans for the village hall development. Mr Ward said that he, Mrs Boyle and Mr Cooke had met with village hall trustees and their architects to look at possible plans and siting of a new hall at Harrow Meadow. Quotes for different options are still needed following a visit from a quantity surveyor. There was also a discussion about whether having a full size football pitch was the best option for the site.

RESOLVED: That the information is noted.

8164 HIGHWAYS & TRANSPORTATION

a) Highways & Transportation Committee 6th February 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Traffic Regulation Order – Byway SD192

Councillors were informed that the proposed permanent traffic regulation order for byway SD192 (between Priory Lane and Beesfield Lane) had been confirmed and would apply between 1st September and 30th April every year.

RESOLVED: That the information is noted.

c) New Parking Restrictions

Councillors were informed that the new yellow lines had now been painted outside Alton Cottages restricting parking during the school run times. They were told that the Clerk was working with the scouts and the School Run Safety Campaign to make the scout hall car park available to parents. Cllr Gough had said that bollards would be installed in the next few weeks.

RESOLVED: That the information is noted.

Cllr Gough arrived at this point, 8.55pm.

d) Priory Lane Junction

Councillors discussed a suggestion to extend the double yellow lines back from the Priory Lane junction to the back lane behind Bank Cottages. Cars parked in this area caused congestion and sometimes made it hard for vehicles to exit their drives.

RESOLVED: That this is not pursued for now, but that the suggestion is reviewed if the situation worsens.

e) Train Ticket Policy

Councillors were informed that Southeastern will be implementing a new ticketing policy on trains from 20th February, full details of which have yet to be received. It was thought that passengers travelling on a train without a valid ticket would be liable to the full fare or a penalty fare, and would not be able to ask for discounted tickets. Passengers would be expected to buy a ticket before boarding the train, however, this would affect those without credit cards or who find operating the ticket machine difficult as the ticket office has limited opening hours.

RESOLVED: That the Clerk gets on clarification on how the policy will work.

At this point, 9.05pm, the meeting was opened up to questions from the public, see Appendix Q. The meeting resumed at 9.17pm.

8165 COMMUNITY & ENVIRONMENT

a) Police Report

PCSO Fry had given her apologies but had provided a verbal report to the Clerk:
An abandoned car had been removed from outside The Castle Hotel and had been linked to a crime.
No other crimes had been reported.

RESOLVED: That the information is noted.

b) Volunteer Support Warden Scheme

Councillors were informed that a letter had been received from Kent County Council confirming that Eynsford can be part of the scheme and recruitment would start shortly with the help of local councils. Local events would be organised to encourage local people to get involved.

RESOLVED: That the parish council helps to advertise through its usual media for volunteer wardens and any other information relating to the scheme.

8166 RECREATION

a) Recreation Committee 6th February 2017

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix D.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Grass Cutting Contracts 2017

Councillors considered quotes received for the grass cutting contracts around the village for 2017. These included additional areas that KCC have suggested that parish councils might take on for a small payment.

RESOLVED: That contracts A1 and C are awarded to Mr Bint. That contract B is awarded to Eynsford Cricket Club. That contract A2 is not awarded at this time and that the possibility of working with other parishes is explored before a decision is made, and that this item is brought back to the meeting in March.

c) Allotment Risk Assessment

Mrs Durrant and Mr Cooke presented an updated and revised risk assessment of the allotments to the council for approval. It was noted that details of plot holders should be removed from the document before it was published.

RESOLVED: That the allotment risk assessment is approved.

d) Local Plan, Open Space, Sport and Leisure Study

The council had been asked by Sevenoaks District Council to review recreation spaces and facilities in the parish based on a list and map provided. Mr Cooke had checked through the information provided.

RESOLVED: That Mr Cooke's comments are sent to Sevenoaks District Council.

e) Use of Riverside for Sponsored Walk

Councillors were informed that The Volunteer Youth Project had asked permission to use Riverside green as a checkpoint and refreshment stop for their annual sponsored walk on 13th May 2017 between 10am and 1.30pm.

RESOLVED: That permission is granted and that the organisers are reminded that dogs are not allowed on the green and to make sure that any litter is removed.

The meeting of the council closed at 9.50 pm

Chairman: 16th March 2017