

Minutes of the Meeting of the Parish Council of Eynsford, held on Thursday 20th August 2015, at the Parish Office, Priory Lane, Eynsford, at 8 pm.

7976 PRESENT

Members Present

Mrs S Boyle (Chair)

Mr A Cooke

Mrs T Durrant

Mrs F Haxby

Mr G Kirby

Mr M Richardson

Mr P Ward

Other Officials Present

None

Clerk in Attendance

Mrs H Ivaldi

7977 APOLOGIES FOR ABSENCE

Mrs A Cornwell

Mr M Horwood, District Councillor

PCSO Darling

7978 CHAIRMAN'S REMARKS

Mrs Boyle reminded members of the next Surgery to be held on Saturday 29th August from 9-11am. Mrs Boyle also reminded councillors to start thinking of any new items they would like to be included in the budget for next financial year.

7979 CLERK'S COMMENTS

Mrs Ivaldi said that the second family fun day would be run on Friday 21st August at the school.

7980 GOVERNANCE

a) Declarations of Interest

None.

b) Minutes of Previous Meetings

The minutes of the last full council meeting the 16th July 2015, were presented for approval.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

c) Finance Notes

The clerk submitted a list of accounts, and a budget report, for July 2015, as per Appendix A. The clerk was asked to check any outstanding invoices.

RESOLVED: That the accounts are approved and payments made.

d) Outstanding Actions

Councillors discussed items listed that had been outstanding for three months or more. It was agreed to check with Mr Gough whether the audio trail at Lullingstone Park was still going ahead. It was agreed to remove the item about signs needed cleaning as this had now been covered by the Annual Walkabout report.

RESOLVED: That all of the outstanding actions are pursued.

e) Payment Options for the Parish Clerks

As the clerks often have to pay for parish council purchases out of their own pockets, and then reclaim the costs as expenses, councillors had agreed to look into other payment options. Mrs Durrant had researched debit cards and paypal options. She recommended a debit card using the council's bank account as this would enable the clerks to make online purchases as well as to pay for goods in person. However, tighter financial controls would have to be drawn up to control the use of such a card.

RESOLVED: That the clerk contacts KALC for advice on the use of a debit card. That Mrs Durrant look into a policy and financial controls re the use of a debit card. That once this information is available, that this is brought back to another meeting.

f) Additional Defibrillator for Eynsford

Mrs Boyle asked councillors to consider looking into purchasing an additional defibrillator for Eynsford in 2016/17 to be placed in another part of the village, for instance, at the station. Councillors agreed in principle with this proposal.

RESOLVED: That the clerks seek prices for defibrillators. That Southeastern are contacted about the possibility of having a defibrillator on the outside of their building at Eynsford station. That the mobile signal at the chosen location is checked before proceeding.

g) Removal of Past Councillors from the Bank Mandate

Councillors were asked to agree to removal of past councillors from the bank mandate, most of whom had now moved away from the area.

RESOLVED: That Mr C Stanyon, Mr J Harris, Mr N Rodway, Mrs M Roberts, Mrs K Emmett and Mrs K Wright are removed from the bank mandate.

7981 PLANNINGa) Planning Committee 3rd August 2015

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix B.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Notifications of Planning Consents/Refusals Received from Sevenoaks District Council

SE/15/01927/HOUSE – 52 St Martin's Drive, Eynsford - Granted

c) Cherry Tree at War Memorial

Councillors were informed that the cherry tree at the war memorial had been pruned as agreed in August 2014.

RESOLVED: That the information is noted.

d) Planning Application SE/15/02278/HOUSE – Glen Orchy, Station Road, Eynsford

Councillors considered an application for modernisation of the front with re-orientation of the entrance, extension of the front porch with a canopy, the partial conversion of a garage into habitable space, the erection of a single storey rear extension and alterations to fenestration.

RESOLVED: That councillors make no objection to this application.

7982 HIGHWAYS & TRANSPORTATIONa) Highways & Transportation Committee 3rd August 2015

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix C.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Paramount Update

Mr Kirby provided an update on the latest correspondence received about the Paramount Development. Michael Fallon had sent on Kent County Council's response to Paramount which included many of issues that the parish council had raised. Kent County Council had requested further studies on traffic modelling for the scheme amongst other things. Councillors were concerned that Sevenoaks District Council had not been consulted by Paramount as their boundary is very close to the proposed site. Mr Kirby agreed to keep an eye on developments.

RESOLVED: That the information is noted.

7983 COMMUNITY & ENVIRONMENT**a) Police Report**

PCSO Darling had provided information on recent crimes and activity in Eynsford.

Crimes included four burglaries and two thefts or attempted thefts from cars.

Two safer plates/car marking events would be held in September, with dates and times to be confirmed.

The next police engagement events would be outside Rafferty's on 27th August from 10.30 – 11.15 and on 26th September from 17.30 – 18.15.

RESOLVED: That the information is noted.

b) Donation Request – Eynsford Twinning Committee

Councillors were asked to consider a request for funding from the twinning committee to help to pay for the twinning event in November when the charter would be signed in Eynsford. £500 had been budgeted for this.

RESOLVED: That £500 is donated from the Twinning budget.

c) Membership of DRiPS

Councillors were asked to consider becoming a member of DRiPS (Darent River Preservation Society) at a cost of £10.

RESOLVED: That the membership of £10 is paid. That this is added to the Regular Donations budget. That the Chairman of DRiPS is invited to a committee meetings to explain what the group does.

d) Public Toilets

Councillors were asked to consider the 'Loos for All' scheme in which pubs and other public places are paid a contribution towards cleaning and consumables in return to opening up their loos to members of the public, not just customers.

RESOLVED: that this item is deferred until the next Community & Environment committee meeting.

7984 RECREATION**a) Recreation Committee 3rd August 2015**

Minutes of the above meeting were circulated to all councillors for approval, as per Appendix D.

RESOLVED: That the minutes are accepted as a true and complete record, and that the recommendations are approved.

b) Trees Work on the Allotments

Following an inspection of trees on the allotments with a tree surgeon, Mrs Durrant and other councillors had drawn up a schedule of trees that needed work. Mr Cooke had offered to cut down two of the trees that were identified. The Clerk was asked to get quotes for the other work so that it could be prioritised.

RESOLVED: That Mr Cooke cuts down the trees on plots 83b and 76a and the wood is used to block gaps in the hedge. That the plot holders are informed of the planned work. That quotes are sought for the other work.

c) Risk Assessment for the Allotments

Councillors were asked to consider creating a risk assessment for the allotments aimed at plot holders or anyone carrying out work at the allotments.

RESOLVED: That a risk assessment is created. That Mrs Durrant provides an initial template and carries out an assessment at the next surgery.

d) Allotment Holders' Handbook

Councillors were asked to agree to the production of an Allotment Holders' Handbook to be available online or as a hard copy. It would cover items such as maintenance of the allotment, responsibilities, bonfires, boundaries and health & safety.

RESOLVED: That a handbook is created which can be downloaded from the website to include maintenance, responsibilities, boundaries, bonfires, health & safety issues (and more). That the council considers incorporating the handbook into the allotment agreement in the future.

At this point, 9.02pm, the meeting was opened to questions from the public. The meeting resumed at 9.18pm.

e) Annual Walkabout

Councillors were asked to go through the notes from the Annual Walkabout of the village, and to prioritise actions.

RESOLVED: That the spreadsheet is updated. That the following quotes and actions are pursued:

- Let Eynsford Village Hall Trustees know that their noticeboard needs repairing;
- That a quote is sought for clearing the vegetation around the parish office noticeboard;
- That Mr Kirby takes the old salt bin from the parish office to the tip;
- That Mr Bint is asked to clear the gutters in November;
- That the scouts are asked to cut back trees that are obscuring the lights in Castlefield car park;
- Contact a builder about the re-occurrence of damp in Harrow Meadow Changing Rooms;
- Ask the football clubs to clear up inside the changing rooms;
- Ask for a quote for repairing the kissing gate at Harrow Meadow;
- Ask for a quote to clean the war memorial;
- Check with Kent Highways about the status of the replacement of the salt bin at Saddlers Park/Pollyhaugh;
- Chase Kent Highways about repairs to the wooden parts of the road bridge at the ford, and to the overflow bridge fence;
- Ask for a quote to repair the rail at Riverside;

- Tell Kent PROW about the sign that needs replacing at the junction of Sparepenny Lane and Lullingstone Lane;
- Contact Kent Highways about the replacement of the granite sets around the post at Riverside;
- Get a quote for the replacement of litter bin A at Common Meadow;
- Get a quote to remove a dead tree from Common Meadow;
- Get a quote to remove the redundant post from outside the village car park;
- Chase Eynsford Cricket Club about the removal of the concrete blocks from the riverbank;
- Get a quote to re-seat the disabled parking sign in the village car park.

The meeting of the council closed at 10.03 pm

Chairman: 17th September 2015